



# PRESTWICH GOLF CLUB

## Health and Safety Policy

### Purpose

To specify Prestwich Golf Clubs commitment to managing health and safety and to identify the organisation and arrangements for implementing the policy.

### Prestwich Golf Club aims to:

1. Prevent any accidents, personal injury or ill health arising from work hazards.
2. Ensure that all our operations and activities comply with the statutory health and safety regulations.

### These aims will be achieved by:

- Developing and implementing safe working arrangements for all activities, which have been identified through risk assessment as being a significant risk to safety or health, and maintaining written systems for these.
- Providing and maintaining premises, plant, tools and equipment to recognised standards and ensuring that they are safe and without risks to health.
- Implementing safe working arrangements for ensuring that hazardous substances or articles are handled, used, stored, transported and disposed of safely.
- Providing appropriate supervision, information, training and instruction.
- Providing suitable procedures for emergencies.
- Providing adequate first aid facilities.
- Providing suitable and sufficient welfare arrangements.
- Ensuring that before buildings or golf course is structurally modified or their use is changed, the health and safety implications are fully considered.
- Reviewing this policy on a regular basis, to ensure that it remains current in respect of both changes within our activities and development of health and safety legislation.

## Scope

The policy applies to all employees, members and visitors of Prestwich Golf Club. It will enable the Golf Club to comply with Health & Safety legislation. It details the specific roles and responsibilities for managing health and safety; and where to find the specific arrangements for implementing the health and safety management system.

Prestwich Golf Club recognises that a safe place of work and a healthy working environment are essential elements of a successful organisation.

We are, therefore, committed to:

- ✓ Compliance with both the spirit and letter of Health and Safety Legislation;
- ✓ Maintenance of safe working arrangements and a healthy environment throughout the clubhouse, green keepers workshops and course;
- ✓ Provision of appropriate resources, information, instruction and training;
- ✓ Encouraging everyone to actively participate and contribute to the continuous improvement of health and safety standards.

## Governance and Management

This policy is issued by the Board of Directors who have delegated operational responsibility and authority for the implementation of health and safety policy.

The Board of Directors will ensure that all Prestwich Golf Club employees, members and visitors are aware of the golf club health & safety policy.

This document is prepared by the Club Welfare Officer for annual approval by the Board.

### Prestwich Golf Club Board

The Board of Directors is the effective governing body, which is collectively responsible for overseeing all of Prestwich Golf Club activities.

The Board of Directors have responsibility for ensuring the health & safety of employees, members and visitors while they are on the golf club premises and in other places where they may be affected by its operations.

Individual responsibilities include:

- to assure the effectiveness and efficiency of golf club operations;
- to oversee the operational management of the golf club;
- to assure compliance with law, regulation, policy and obligations.

## List of Board Members and Duties

Dave Watts	Greens
Peter Howard	Greens
Gary Grimshaw	Process & Golf
Dave Harding	Finance
Gerry Hodson	Finance, Contracts, Welfare
Tom Walker	Company Secretary
Tony Meachin	Welfare, Safe Golf, H&S advice
Rod Barber	Support Officer

## Employees of the Golf Club

Employees have a duty to co-operate in the operation of this policy by:

- working safely and efficiently not endangering their own or others safety,
- using protective equipment provided and by meeting statutory obligations,
- reporting incidents that have led or may lead to injury or damage,
- reporting of defective equipment and unsafe situations,
- adhering to work practice procedures, jointly agreed on their behalf, for securing a safe workplace,
- assisting in the investigation of accidents with the object of introducing measures to prevent a recurrence.

## Members of the Golf Club

Health and safety is everyone's responsibility. Effective health and safety management will only be achieved through co-operative effort at all levels of the organisation.

All Club members are expected to pay their part by:

- Obeying all Club rules when using the golf course and club facilities and in accordance with any posted signage or written instruction,
- Report all accidents and any situation which may pose a hazard to the well-being of any other person

Authorised by	
Developed By	Tony Meachin / Rod Barber
Date Authorised	
Effective from	
Review due	1 Year